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Ysgol Greenhill School

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PRIFATHRO/HEADMASTER: Mr R McGovern MA, FInstLM

August 2020

Dear Parent/Guardian

I hope this letter finds you and your family all safe and well. We are looking forward to welcoming all of our pupils back to Greenhill within the coming weeks.

A detailed plan for the re-opening of school in September 2020 was shared via our end of term newsletter and in follow up communication on the 26th July. The previously shared planning document has been re-attached to this email for your reference.

We have carefully monitored all WG guidance over the summer break and there have been limited changes or amendments made. We will be frequently reviewing the situation and carrying out continuous reviews of our systems and operations. We will be ready to make changes, adaptations and respond quickly when required.

I would like to make it clear that a truncated day is not what I or my colleagues would want or wish. It is not the easy option. It will be challenging for everyone involved. We would all like to return to a normal operating school day and it is our plan to do that as soon it is humanly, and safely possible. However, the COVID19 virus continues to be a risk to the health and wellbeing of our community and we need to minimize that risk.

In preparation for the return to school we would like to draw your attention to the following points:

School Transport

School transport will collect your child from their usual bus stop/pick up point at their usual collection time. The school transport will be collecting your child for their homeward journey at 13.50pm. They will be 'dropped off' at their usual bus stop/drop off point. A face mask must be worn by all pupils whilst travelling on school transport.

PCC School Transport guidance and information has been attached to this email for your consideration.



School Equipment

All pupils will be required to be fully equipped for the school day. This includes a pencil case, pens, pencil, ruler, rubber, calculator, glue stick, compasses and other basic stationary items. Due to the current COVID19 restrictions we will not be able to provide pupils with any stationery and pupils will not be able to share with their peers. It will also be necessary for pupils to cover all exercise books with a clear plastic book covering that can be wiped down when required.

Our Student Council have set up a stationary shop at school (based in the Finance Office) should anything need to be purchased or replenished at any point during the academic year.

Face Masks/Coverings

From the start of term all pupils will be required, as part of their essential equipment, to have a face covering that conforms to the Welsh Government Guidance as pupils and staff will be required to wear these in corridors and communal areas, as well as school transport. Current guidance about face covering can be found at: <https://gov.wales/requirement-wear-face-covering-public-transport-wales>

Guidance continues to be updated and we will provide this via the school's social media feeds as soon as we have it.

Canteen Arrangements

All pupils have been allocated a 25 minute break during the school day. In order to ensure that we are able to cater for pupils within their year group all breaks will be staggered.

Pupils bringing a packed lunch to school should make their way directly to the school canteen at break time. The canteen will be cleaned between each year group in order to minimise any risk.

If you intend for your child/ren to purchase food at school there are a few important points to be aware of. In addition to purchasing food at the School Canteen, food can now be pre-ordered from 5pm the evening before to 9am on the same day. Could I please encourage you to consider this option. Pre-ordered food will be distributed in 'grab bags' and will be collected from set pick up points close to the school canteen.

Please note that the canteen will now operate on a 'Card Only' system. All accounts should be topped up with the necessary funds 24 hours in advance.

We will not be permitting any pupils, to include Year 10, 11 and VI form pupils, to leave school premises during their allocated break until further notice.



A document providing additional detail and information from the PCC Catering Service is attached to this email for your consideration.

Borrowed IT Equipment

During the school closure we provided many families with IT equipment and devices to support their child's on-line learning. We would kindly ask that all IT equipment and devices are returned to the school reception by the 16th September 2020. Please make sure your name has been recorded by the Receptionist.

The first day back for your child

We hope that your child is looking forward to returning to school. The arrangements for the first day back differ slightly for each year group. Please refer to the original correspondence (planning document attached) for start dates relating to specific academic year groups.

Pupils returning to YEAR 7 – please arrive at school and go directly to the school main hall. Staff will be on duty to assist and direct. You will then commence your 'Year 7 Induction Day'.

Pupils returning to YEAR 8, 9, 10 and 11 – please arrive at school and go directly to your **lesson 1 timetabled class** for that given day. You will receive an email at least 24 hours prior to your child's return containing, as an attachment, their timetable for the academic year 2020-21.

Pupils returning to YEAR 12 – please arrive at school and go directly to the Drama Studio where you will be met by staff for your 'VI form Induction Day'.

Pupils returning to YEAR 13 – please arrive at school and go directly to the VI form Common Room where you will be met by staff to issue further instruction.

Pupils who begin their schooling slightly later, as the result a result of the phased return, can access work via the additional online resources section of the YGS Digital Learning Website.

We look forward to the commencement of the academic year 2020-21 and would like to thank you all in advance for your support during these extremely challenging times.

Yours sincerely



Mr R McGovern
Headteacher

